

# ***SC DEPARTMENT OF CORRECTIONS***

## ***-JOB POSTING NOTICE (EOE)-***

OPENING DATE: 10/14/16

CLOSING DATE: 10/21/16 (4:30 PM)

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SCDC INTERNAL TITLE: TRADES SPEC V SCDC POSITION #: 018906

HOURS/WEEKLY: 037.50 SHIFT SCHEDULE: 02 WORK TIME: 0730 AM - 0330 PM

LOCATION: RIDGELAND CORR INSTITUTION, RIDGELAND (JASPER) LEVEL 2

STATE JOB TITLE: TRADES SPECIALIST V STATE JOB CLASS: KC50

PAY BAND/LEVEL: 05 B

BAND: 05 SALARY RANGE \$ 032838 - \$ 060760 SPECIAL INCENTIVE: NO

HIRING SALARY RANGE: \$ 034157 - \$ 040304 SCEIS POSITION #: 61021109

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### MINIMUM AND ADDITIONAL REQUIREMENTS:

A HIGH SCHOOL DIPLOMA AND TRADE EXPERIENCE THAT IS DIRECTLY RELATED TO THE AREA OF EMPLOYMENT.

(OR AN ACCEPTABLE EQUIVALENCY AS APPROVED BY THE DIVISION OF STATE HUMAN RESOURCES). A HIGH SCHOOL DIPLOMA AND FIVE (5) YEARS OF EXTENSIVE WORKING KNOWLEDGE OF THE PRINCIPLES AND TECHNIQUES OF ELECTRONIC/ELECTRICAL SYSTEMS INCLUDING HIGH AND LOW VOLTAGE AND GENERAL MAINTENANCE AND REPAIRS.

### DESCRIPTION OF DUTIES:

SUPERVISES AND ASSISTS IN THE PERFORMANCE OF MAINTENANCE AND PREVENTATIVE MAINTENANCE OF ELECTRICAL FIRE ALARMS, CCTV, ELECTRONIC SECURITY, PA, INTERCOM & HIGH VOLTAGE DISTRIBUTION SYSTEMS, EMERGENCY GENERATORS & EQUIPMENT. PLANS ELECTRICAL WORK INCLUDING REPAIRS TO HIGH VOLTAGE EQUIPMENT AND SYSTEMS. READS BLUEPRINTS AND WIRING DIAGRAMS AND MAKES TAKE-OFFS. REQUISITIONS MATERIALS & PARTS NEEDED. ENSURES COMPLETION OF INSTALLATION/REPAIRS. MAKES EMERGENCY REPAIRS TO ELECTRICAL SYSTEM AND EQUIPMENT. PERFORMS ON-THE-JOB TRAINING OF INMATES.